

Construction Group Allocation Travel Application Form

How to complete a request

Use this form to request a Construction Group Travel Allocation for a place in a managed isolation facility where travel is required for critical work. You will need to meet the criteria for Group Travel Allocation in order to be considered.

- Applications will be considered based on the information provided in this application.
- Applications will be assessed based on whether your travel fits the criteria outlined below.

READ THROUGH THIS FORM CAREFULLY AND ENSURE YOU COMPLETE ALL OF THE SECTIONS

Prior to completing this form, **ALL APPLICANTS MUST HAVE:**

- registered your details in the Managed Isolation Allocation System and attempted to secure a place through that system, **AND**
- legal entitlement to enter New Zealand under our current border conditions. (You must be a New Zealand citizen or permanent resident or have a visa allowing you to enter.)

To be considered for a Group Travel allocation place, applicants must meet all of the following three criteria. Please indicate which criteria one category the work is essential for:

Criteria One	<p>The work is essential for:</p> <p><input type="radio"/> a. the continued operation or construction of critical infrastructure* or lifeline utilities*, which are of regional or national significance*, in New Zealand, or</p> <p><input type="radio"/> b. the continued operation of supply chains of regional or national significance* for New Zealand, or</p> <p><input type="radio"/> c. an approved major infrastructure project (currently listed on the <u>Infrastructure Commission pipeline</u> and in excess of \$100 million value), or</p> <p><input type="radio"/> d. a major <u>government approved programme</u> (currently Kāinga Ora build and urban development programme)</p>
Criteria 2	<p>The worker coming to New Zealand must have unique experience and technical or specialist skills* not readily available in New Zealand.</p>
Criteria 3	<p>No reasonable alternative* is available.</p>

Timeframes with application process

Please indicate which travel period you are applying for (only select one month):

For travel in:	Application required by:
<input type="radio"/> October 2021	9 September 2021
<input type="radio"/> November 2021	11 October 2021
<input type="radio"/> December 2021	10 November 2021
<input type="radio"/> January 2022	10 December 2021
<input type="radio"/> February 2022	11 January 2022
<input type="radio"/> March 2022	9 February 2022

Note: applications will be accepted at any time for travel between June – March 2022. However a decision will be made and communicated a week following each month's "application required by" date.

ABOUT YOU

Personal details – these must match the information you have registered in the Managed Isolation Allocation System (MIAS)

Name (given or first name): _____

Name (middle): _____

Name (family name/surname): _____

Name of your organisation/group: _____

Gender: Male Female Gender Diverse

Date of birth (DD/MM/YYYY): _____

Email address used for your MIAS registration: _____

Phone number: _____ Passport number: _____

Nationality as shown in passport: _____

Passport (date of issue): _____ Passport (date of expiry): _____

Dietary requirements (eg. vegetarian): _____

I am a New Zealand citizen or permanent resident:

Yes

No – if you are not a New Zealand citizen or permanent resident. Please provide specific visa type below.

Visa type: _____ Expiry date: _____

Vaccination Requirement

Full vaccination will become a requirement for non-New Zealand citizens arriving into the country from 1 November 2021.

More information can be found on our website:

www.miq.govt.nz/travel-to-new-zealand/plan-your-travel-to-nz/overseas-vaccinations/

Please select one of the following:*

I am fully vaccinated or will be fully vaccinated with the last dose being at least 14 days before arrival:

- Yes
- No

Do you have dependents/family traveling with you?

- No
- Yes *If yes, how many?* _____

Please ensure that all family/dependents have completed their personal details in Appendix A and this is included when you submit this application form.

ABOUT YOUR TRAVEL

If you are entering New Zealand to undertake work, where are you travelling from?

If you are returning to New Zealand, what date did you leave
OR when do you plan on leaving New Zealand? (DD/MM/YYYY)? _____

When do you need to start your work by? (DD/MM/YYYY) _____

Please provide details of the flight you intend to take if your application is successful (*this information is used to create your MIAS voucher*):

Airline _____

Flight number _____

Date and time of arrival into New Zealand _____

ABOUT YOUR WORK

Is it an approved Major Infrastructure Project (\$100m+) or **Major Government-approved Programme** (Kāinga Ora build and urban development programme)?

- Yes
- No

Project name

What is the name of the project:

Project location

Where in New Zealand will the majority of the work be undertaken:

Project value (explain project complexity, national or regional significance)

Project type

What type of project is it?

(i.e transport, water, rail, health, defence, corrections, housing development or local government facilities projects)

Project role and title

What specialist role is required that cannot be sourced from within New Zealand?

Other

Please detail any other factors you consider important with this application:

(For example; are there regional skills shortages? Are there contractual obligations? Are there impacts to the project if the worker is delayed?)

Checklist

- I have registered in the Managed Isolation Allocation System, attempted to book my required travel dates and been unsuccessful.
- I am a New Zealand citizen or permanent resident or I have a visa allowing me to enter New Zealand.
- I have selected which criteria 1 is relevant to me and I meet criteria 2 and 3.
- I have included all supporting evidence I deem necessary to support my application.

Privacy Statement and Disclosure of information

The information MBIE collects and holds about you will be used to:

- communicate with you about your application,
- assess if you meet the eligibility criteria (www.constructionaccord.nz/covid-19/groupallocation/) for group allocations for specialised construction workers,
- communicate with the Construction Industry Panel who may prioritise your application against other applications (where the requests for places exceed 60 in a given month),
- secure a place in Managed Isolation and Quarantine (MIQ).

We will only share your personal information where it is necessary for the purpose which you gave it to us for. We will not otherwise disclose personal information provided or collected through this application unless required or otherwise permitted by law.

The information about you will be collected directly from this application form and from any documents that you submit with this form. We will share your information with Managed Isolation and Quarantine (MIQ) if your application is successful. As part of the allocation process MIQ may share your information – the privacy statement for the allocation system can be found here:

[Privacy Statement and Cookie notice | Managed Isolation and Quarantine \(miq.govt.nz\)](#)

We will store and keep your personal information secure in accordance with the Privacy Act 2020 and any agents or third-party contractors will be subject to our information security and privacy requirements.

Under the Privacy Act 2020 you are entitled to have access to, and request correction of, any personal information held by us. If you have any queries about privacy of information or wish to access any personal information held by us, please contact: Accord Transformation Unit, Ministry of Business, Innovation and Employment, PO Box 1473, Wellington 6140, or email:

MIQBuildingandConstruction@mbie.govt.nz

Declaration*

I declare the information I have supplied for this request is true and correct.

I understand that my allocation request is an application and may be declined.

I agree that I will continue to attempt to get a voucher through the standard Managed Isolation Allocation System.

I understand that the Accord Transformation Unit (MBIE) will receive and store information relating to this application and share this with Managed Isolation and Quarantine Prioritisation and Group Arrivals team.

I understand that de-identified information will be shared with the Industry Panel for the purposes of prioritising and decision making functions.

I declare I am a New Zealand Citizen or Resident, or I have a visa allowing me to enter New Zealand.

Applicant full name: _____ Date: _____

Applicant (or person who completed this form) signature: _____

Information used on this form is collected and used for assessing and managing your Construction Group Travel Allocation Request.

Application submitted on behalf of myself or others (if applicable)

Name of person submitting form: _____

Nature of relationship with applicant: _____

Once this Construction Group Travel Allocation Request Form is complete, please send as an attachment to **MIQBuildingandConstruction@mbie.govt.nz** along with all supporting evidence.

APPENDIX A

Complete this form for each family member or dependent that is travelling with the critical worker and requires a space through the Group Travel Allocation.

Name (*given or first name*): _____

Name (*middle*): _____

Name (*family name/surname*): _____

Gender: Male Female Gender Diverse

Date of birth (*DD/MM/YYYY*): _____

Nationality as shown in passport: _____

Passport number: _____

Passport (*date of issue*): _____ Passport (*date of expiry*): _____

Dietary requirements (*eg. vegetarian*): _____

I am legally able to enter New Zealand because:

- I am a New Zealand citizen
- I am a New Zealand residence visa class holder
- I am an Australian citizen or an Australian permanent resident who is ordinarily resident in New Zealand
- I am a temporary visa holder

Visa type: _____ Expiry date: _____

Flight number: _____ Date of arrival into New Zealand: _____

Vaccination Requirement

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More information can be found on our website:

www.miq.govt.nz/travel-to-new-zealand/plan-your-travel-to-nz/overseas-vaccinations/

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- Yes
- No